

Minutes for The Aztec Condominium HOA Board Meeting
January 12, 2022

Attending: Steve Boyer, Gregg Schultz, Jim Craghead, Mike Wilson, Jinkee McFadden

Guests: No Guests

1.

Signing off of previous months communications.

2.

Structural Engineering update: Previous assessment was done by employees no longer with the firm so a new assessment needs to be completed. Building manager is coordinating a new appraisal.

3.

Discussed garage door issues. Garage doors have sporadically not been working, we have had the installer out. Installer discovered wiring issues (wires touching back panel). Installer rectified this issue.

4.

Zion account signatures gathered. Needed signatures from all board members for banking access.

5.

Auto list update: Letter went out and building manager will place information from those who responded into a spreadsheet.

6.

Water was found leaking near some storage units. Pallets will possibly be distributed to these units so they can remove items from the floor.

7.

Sending warning letter and request to unit 1004 to remove building materials from parking space. Violation of CCR's regarding parking space usage.

8.

Building manager to create a document of the location of building items i.e wet/dry vacuum, squeegies, cleaning supplies, specialized tools, etc.

9.

Discussion of outdoor lights. Timer is misprogrammed and lights not coming on at designated times. We are in the process of diagnosing the issue.

10.

Discussed raising rent on HOA owned rental unit 107. Will raise standard rental percentage at the end of current tenants lease.

11.

Discussed Building Managers PTO days.